



**MINUTES OF THE WYBOSTON, CHAWSTON AND
COLESDEN VILAGE PLAN COMMUNICATIONS GROUP**

VENUE: Colesden Lodge Cottage. DATE: 05.12.07 TIME: 19:00

Meeting Chaired by: Russ Brown

Minutes prepared by: Russ Brown

1. Present: Debbie Bailey, Hayley Brown, Russ Brown and Martin Yemm.

2. 'Wavelength' community newsletter:	Roy Brown to take over production of the Wavelength, using 'publisher' software, thus enabling easy conversion into a pdf for the community web site. Debbie is going to try to encourage parishioners to write articles for the publication. Debbie also plans to visit the non-domestic properties in the parish to encourage input and awareness of the wavelength and community web site. Debbie will also look into getting .gov.uk web space for the parish under project 'involve'	Roy Brown Debbie
3. Community web site wccparish.co.uk:	Russ is frustrated by the lack of input to the web site from the parish and will write an article for the wavelength to encourage input. The site will include a pdf copy of the wavelength once the new production process is in place.	Russ
4. Parish notice boards:	It was agreed that these are an opportunity to communicate to the community that could do with a fresh look. The signs need to be updated to the new parish name ASAP and a view to be taken by the PC to the balance of statutory content and local news.	Debbie/ Parish Council
5. Other communication methods:	Russ queried whether there were any communications contingency plans for an emergency situation. Debbie will bring this up with the parish council to see where we fit in to Bedfordshire county councils local resilience plan.	Debbie/ Parish Council
6. Close :	The meeting closed at 21:12 Hrs	