

Minutes of the Meeting held in Village Hall, The Lane,  
Wyboston on Monday, 7 June 2010

**Present at the Meeting:**

**Councillors:** Cllr G Woodman(Chair), Cllr R Brown, Cllr D Graves, Cllr J Holdaway, Cllr N Willoughby, Cllr M Yemm

**In Attendance:** Mr R Grasmeder (Clerk), Borough Councillor T Wootton

**Requests for Information**

There were no requests for information

1. **Apologies for Absence:**

No apologies were received.

2. **Disclosures of interest by members (and employees) in items on the agenda:**

There were no disclosures of interest.

3. **Minutes of Meeting 10 May 2010:**

With the agreement of all those present the above minutes were confirmed as a correct record and signed by the Chairman.

4. **Co-Option to the Vacancy on the Parish Council:**

Cllr Graves had completed the Declaration of Acceptance and the Register of Interests and accordingly took his place on the Council.

The Notice of Vacancy expires on 10 June 2010 and if no request for an election is made the Council believes that it is in the interests of the parish that the vacancies on the Council are filled, and that this be achieved by co-option. Persons eligible to become co-opted will be encouraged to put their names forward to the Chair and consideration be given to a process of selection at the next meeting. Letters volunteering to be co-opted had been received from Mrs V Howson and Mrs J Hewlett.

5. **Planning:**

a) **Planning Application No: 10/00912/ADV**

For the replacement of external illuminated signs to the Crown Public House, Wyboston. **It was resolved** that the Council had no objection.

b) **Planning Application No: 10/00901/LBC**

For the repainting of external areas and internal alterations to the Crown Public House, Wyboston. **It was resolved** that the Council had no objection.

c) **Planning Application No: 10/00913/LBC**

For the replacement of external illuminated signs to the Crown Public House, Wyboston. **It was resolved** that the Council had no objection.

d) **Planning Application No: 10/00910/FUL**

For the erection of a replacement dwelling at Clare Cottage, Chawston Lane, Chawston. **It was resolved** that the Council had no objection.

e) **19 Spinney Road, Chawston**

The Parish Council had been advised that this property was being used as a manufacturing business without planning consent and had also been extended from an LSA property without planning consent. The Clerk was asked to raise a query with the Planning Department.

f) **Un-Notified Business – Planning Application No: 10/01413/EXT**

For an extension to the time limit in Condition 2 of the extant Planning Permission 11/2008. **It was resolved** that power to respond to this be

delegated to the Clerk subject to receipt of any comments from members of the council or public.

g) **Draft Allocations and Designations Plan Issues and Options Consultation**

Documents received were circulated to members and it was resolved that discussion of this would be deferred until the next meeting.

6. **Reports:**

a) **The Exceptions Site for Affordable Housing**

Two sites had been put forward BRCC have identified two social landlords who will be asked by Zoe Ashby to attend the next meeting to explain their proposals for the development. A letter had been received from Mr & Mrs Ross requesting that their names be put down for one of the houses. The Clerk was asked to respond.

b) **The Sustainable Community Plan Steering Group**

Cllr Yemm reported that the Planning for Real event had taken place and been well supported. The Rave bus visit had also taken place. This had a very good turnout and feedback was expected shortly.

c) **Parish Meeting 24 May**

In excess of 100 parishioners attended the meeting. They were unanimous in their objection to the inclusion in the Allocation and Designations Plan of a site in the Parish of Roxton and its identification as a potential Gypsy and Traveller site and gave a mandate to the Parish Council to pass their objections to the Borough Council. It was agreed that the parish was prepared to accept an increase in precept if this was required to finance consultants and publicity.

d) Councillor Wootton reported about the letter from Eric Pickles regarding the abolition of Regional Strategies which had been circulated by Alastair Burt.

7. **Finance:**

a) **Signatory to Bank Account**

It was resolved that Cllr Yemm would become a signatory to the bank account and that individuals identified as authorised signatories may sign cheques and give instructions in accordance with the signing rules.

b) **Accounts for Payment:**

The payment of the following accounts was approved by all those present:

*i.* Mrs D A Payne – Services of Clerk £186.94 (*LGA 1972 s112*)

*ii.* Wyboston & Chawston Village Hall – Hire of hall invoices 244-£24; 251-£36; 259 £35 (*LGA 1972 s111*)

*iii.* Wyboston & Chawston Village Hall – Hire of hall on behalf of Wyboston & Chawston Womens Institute invoices 260-£12 (*LGA 1972 s133*)

*iv.* D J Granger – Grass cutting invoice 010031 - £128.24 (*Highways Act 1980 s96*)

*v.* Metrosigns 2000 Ltd – Signboard invoice 7180 £446.50 (*LGA 1972 s144*)

c) **A Financial Statement** was tabled by the Clerk and the potential overspend was discussed. It was resolved to defer maintenance of Parish Assets to facilitate donation to Roxton Parish Council.

d) **An Application from St Mary Magdalene Church at Roxton for a grant of £500 for Grass Cutting** was considered and **it was resolved that the** Clerk be asked to write explaining that no donation could be made until sufficient finances had been identified.

- e) **Funding to Roxton Parish Council**  
**It was resolved that the Council would use its powers under Section 137** to make a donation of £445 to Roxton Parish Council to assist with costs incurred in employing a consultant to assist with the objection to the inclusion in the Allocation and Designations Plan of a site in the Parish of Roxton and its identification as a potential Gypsy and Traveller site.
8. **Correspondence:**
- a) **Draft Recommendations of the Electoral Review of Bedford Borough Council.**  
**It was resolved** that the Clerk would write to object to the renaming of the Ward to Wyboston Ward.
- b) **Receipt of Notices by E-Mail**  
The Clerk confirmed that he believed that all notices were sent to him by e-mail.
9. **Responsibility for Grass Cutting on Roxton Road/ South Brook Bridge:**  
The Highways Representative was asked to contact Alastair Rundle to have this work carried out.
10. **Maintenance of Parish Assets:**  
Discussion regarding the provision of a new sign board and maintenance of assets was deferred. **It was resolved** that Councillors would be responsible for keeping notice boards up to date and checking for condition:  
Cllr Woodman – Colesden Bell Farm; Cllr Willoughby – Chawston crossroads;  
Cllr Holdaway – East Side Wyboston; Cllr Graves – Village Hall & Paynes Yard.
11. **Items for Information:**  
A letter of thanks had been received from the Womens Institute for the Parish Council paying for the hire of the village hall.  
Cllrs Graves and Yemm confirmed that they would attend the Freight Strategy Workshop and the questionnaire was completed.
12. **Date of Next Meeting:**
- a) 12 July 2010 at the Village Hall commencing at 7.30 p.m.
- b) The Chairman closed the meeting at 9.22 p.m.

**Signed by Cllr G Woodman (Chair)**

at the meeting held on 12 July 2010