

Minutes of the Meeting held in Village Hall, The Lane,  
Wyboston on Wednesday, 6 October 2010

**Present at the Meeting:**

**Councillors:** Cllr G Woodman (Chair), Cllr R Brown, Cllr V Howson, Cllr N Willoughby

**In Attendance:** Mr R Grasmeder (Clerk)

**Requests for Information**

There were no requests for information.

1. **Apologies for Absence:**

Apologies were received from Councillor Holdaway (due to work commitments) and Councillor Yemm (due to an illness in the family).

2. **Disclosures of interest by members (and employees) in items on the agenda:** Cllr Woodman declared a personal interest in item 8 and withdrew while it was being discussed.

3. **Minutes of Meeting 6 September 2010:**

With the agreement of all those present the above minutes were confirmed as a correct record and signed by the Chairman.

4. **Planning:**

a) **Planning Application No: 10/01334/M73**

The letter received from Bedford Borough planning department in response to the Parish Council's objection notifying that permission had been granted was noted.

b) **Planning Application No: 10/02007/MAO**

**It was resolved** that the Council had no objection to this application.

c) **Planning Application No: 10/02124/FULWM**

**It was resolved** that the Council had no objection to the amendment to this application

d) **Planning Application No: 10/02397/FUL**

**It was resolved** that the Council had no objection to this application.

5. **Reports:**

**The Sustainable Community Plan Steering Group**

Cllr Woodman read Cllr Yemm's report that the final draft of the Action Plan was being prepared for submission to stakeholders. Meetings with key stakeholders will be arranged for November/December. Publication of the Plan will be co-ordinated with other pilot projects in early 2011.

**6. Finance:**

- a) **A Review of the Effectiveness of the Internal Audit** was carried out and accepted by the Council.
- b) **A donation to secure two wreaths was considered and it was resolved** that the Council would use its powers under Section 137 of the Local Government Act 1972 to make a donation of £60 to the Royal British Legion for the wreaths. Cllr Howson would lay one at Roxton Church and Cllr Willoughby the other at Eaton Socon on Remembrance Sunday.
- c) **Accounts for Payment:**  
The payment of the following accounts was approved by all those present:
  - i. Wyboston & Chawston Village Hall – Hire of hall invoices 277 (1/9/10) -£30 (*LGA 1972 s111*)
  - ii. D J Granger – Grass cutting invoice 010446 - £128.24 (*Highways Act 1980 s96*)
  - iii. R C Grasmeder – Parish Clerk salary & expenses 2 July to 30 September 2010 - £1025.30 (*LGA 1972 s112*)
  - iv. R C Grasmeder – Coloured paper, printer cartridge, flash drive - £48.21 (*LGA 1972 s111*)

**7. Correspondence:**

- a) An e-mail requesting information regarding the tree warden has been received from Bedford Borough Council – the Clerk was asked to respond.
- b) A letter regarding meetings with Alistair Burt MP had been received. Cllrs Woodman & Brown indicated that they wished to attend and the Clerk was asked to respond accordingly.
- c) A letter regarding the BATPC AGM on 21 October had been received. Cllr Woodman will attend.
- d) A letter regarding the Rural Sports Coaching Programme had been received.

**8. The Nomination of Councillor Woodman for election to the County Committee of the Bedford Association of Town and Parish Councils: It was resolved** that Cllr Woodman be nominated.**9. The Location of the Donated Bench:**

**It was resolved** that the bench is located at Chawston Cross Roads and Cllr Woodman was asked to liaise with the donor.

**10. Items for Information:****11. Date of Next Meeting:**

1 November 2010 at the Village Hall commencing at 7.30 p.m.

The Chairman closed the meeting at 9.10 p.m.

**Signed by Cllr G Woodman (Chair)**

at the meeting held on 1 November 2010