



The Castle, Hertford, Hertfordshire, SG14 1HR

Telephone: 01992 504331 Facsimile: 01992 504302

E-mail: enquiries@beamsltd.org

Website: www.beamsltd.org

Mr Ron Grasmeder
Wyboston, Chawston and Colesden Parish Council
High Street Farm
Upper Dean
Huntingdon
Cambs
PE28 0LY

Date: 11 August 2010
Ref: 11:54 / HCF

Dear Mr Grasmeder,

ELSTOW CONSERVATION AREA APPRAISAL AND MANAGEMENT PLAN

The Council has appointed BEAMS Ltd to carry out a Conservation Area Appraisal and Management Plan for Elstow Conservation Area.

The purpose of an appraisal is to define the special nature and distinctiveness of an area in order to enable well founded decisions to be made about its future management.

The Draft Appraisal and Management Plan will be available for a six week period of consultation, from **Monday 16th August until Friday 24th September 2010**, to give members of the community a chance to participate in the process and air their views about the Conservation Area and its future management.

Public consultation is an essential part of the appraisal and plan making process, we would therefore like to invite you to participate in a:

**Public Meeting at Elstow Playing Fields Hall, Wilstead Rd, Elstow, MK42 9YQ
on Thursday 9th September from 7.30-9.30pm**

The evening will commence with a short presentation to outline the draft appraisal and management plan. This will be followed by a period of structured discussion, in small groups, about the character, condition and future of the Conservation Area. There will then be an opportunity for feedback and questions before the end of the evening.

We very much hope that you or your representative will be able to join us and contribute to the important process of evaluating and safeguarding Elstow Conservation Area's historic character and appearance.

In order to assist our planning for the public meeting, I would be grateful if you would confirm your attendance by contacting Christian Brady (Tel: 01992 504331; email: enquiries@beamsltd.org), or by returning the slip below, at your earliest convenience.

During the consultation period and prior to the public meeting, copies of the draft appraisal and draft management plan will be available on the Council's website at the following web address www.bedford.gov.uk/elstowcaa and may also be viewed at the Council's Planning Department during opening hours (8.45 am - 5.00 pm Monday to Thursday; 8.45 am - 4.45 pm Friday and 9.00 am - 1.00 pm Saturday) in the Town Hall, St Paul's Square; at Moot Hall, Elstow during opening hours (Sundays 1-4 and bank holidays – please note £1 entry fee); at

the local libraries in Putnoe, Bromham, Kempston, Wooton and at Bedford Central library, during working hours.

A public exhibition will be held:

- At The Moot Hall, Elstow on Wednesday 25th August 2010, between 6.30 and 9.00pm
and
- At The Moot Hall, Elstow on Saturday 28th August 2010 between 9.30am and 12.30 pm

No booking is necessary to attend the exhibition and comments can be made by completing a response form (available as a download at the following web address www.bedford.gov.uk/elstowcaa or at each venue) to be submitted to the following email address enquiries@beamsltd.org or returned via a drop-in box in the Town Hall reception area during opening hours or to Pilgrim House, High Street, Elstow or, by post, to BEAMS Ltd, The Castle, Hertford, Herts, SG14 1HR. Please note that any comments made will be publicly available.

Responses must be received no later than Friday 24th September.

We look forward to your response to this invitation and to meeting you, or your representative, on the 9th September.

Yours sincerely

Christian Brady

**ELSTOW CONSERVATION AREA APPRAISAL
AND MANAGEMENT PLAN:**

I **shall/shall not*** be able to attend the public meeting at The Playing Fields Hall, Elstow on Thursday 9th September at 7.30pm (*delete as appropriate)

Name:

Organisation:

Contact details:

Signed

Date

Please return this slip to: BEAMS Ltd, The Castle, Hertford, Hertfordshire, SG14 1HR before Friday 3rd September.